

2016 Wine, Beer and Cider Festival

*** Vendor Applications MUST be submitted by June 1, 2016. ***

Herkimer County Fairgrounds; 135 Cemetery St., Frankfort, NY
Saturday, July 9, 2016; 3:00 pm – 9:00 pm

This event will be held RAIN or SHINE. We have inside ~~and outside~~ vendor spots available.

Tickets sold in advance, \$20 for tasters, \$10 for non-tasters

Tickets can be purchased at: Valley Liquors in Herkimer, Seneca Liquors in New Harford; and other places to be announced.

Tickets sold at the door, \$25 for tasters, \$15 for non-tasters

A Farm Market Status for the Festival will be in effect which allows you to sell in sealed containers as well as offer wine/beer tastings.

- **AGRICULTURAL VENDORS:**

- Please make sure any and all applicable laws and requirements pertaining to exhibiting, preparing (cooking) and selling your product(s) at "Farmer's Markets" are strictly adhered to including those of the NYS Department of Health, and Agriculture & Market.
- If you are required by NYS to hold a permit, please provide a copy.
- A New York State Permission to Collect Sales and Use Tax Certificate is also required and must be on display at your booth. We must have a copy of this certification along with application.

- **WINERY/BREWERY VENDORS:**

- Wineries/Breweries will be required to provide a copy of their NYS Liquor License and Marketing/Tasting Permits.
- A New York State Permission to Collect Sales and Use Tax Certificate is also required and must be on display at your booth. We must have a copy of this certification along with application.
- We also require insurance coverage in the amount of \$1,000,000 per occurrence of bodily injury and \$500,000 per occurrence of property damage or a \$1,000,000 combined single limit. Herkimer County Fairgrounds/Jenn's Events, 135 Cemetery St., Frankfort, NY 13340 must be listed as additional insured.

- **FOOD VENDORS:**

- A New York State Permission to Collect Sales and Use Tax Certificate is also required and must be on display at your booth. We must have a copy of this certification along with application.
- Food Vendors must have a Herkimer County Health Permit to sell items for consumption.
* The fairgrounds association has the exclusive right to sell hotdogs/hamburgers at this event.

ALL Vendors will receive two tasters wrist bands per booth rented. Please make sure these are issued to persons over 21 years of age.

- Please bring everything you need to set up; tents, tables, linens.
- Tables and electricity are available to rent for INSIDE SPOTS only.
- No Open Flames or Heaters are permitted
- No Pets allowed
- ALL ALCOHOLIC beverages are to be sold for off-site consumption only.
- Booth locations will be pre-assigned and given to vendors when they check in to setup.
- Set-up time is 11:00 am – 3:00 pm. Must be ready by 3:00 pm when doors open.
- Drive to/near vendor spot to unload & then vehicles are to be moved to parking lot during event hours.
- Vendors are responsible for cleaning your area of all garbage after the event.

*Applications must be accompanied by copies of licenses, permits, insurance and vendor fees & submitted by **June 1, 2016**.

- **Inside** spots will be inside 1 of the 2 large “pole barn” buildings. These buildings do NOT offer air conditioning or heat.
*Tables and electricity are available to rent for **INSIDE SPOTS** only.
- ~~Pavilion spots will be outside on concrete flooring underneath a covered pavilion.~~
- ~~Outside spots are on the grass. Bring your own tent/canopy.~~

VENDOR FEES:			
INSIDE – Winery/Brewery (10x10)	\$125	x ___ # of Spaces	= \$ _____
INSIDE – Agricultural/OTHER (10x10)	\$50	x ___ # of Spaces	= \$ _____
8 foot table rental	\$10	x ___ # of tables	= \$ _____
Electricity (20 amp) must bring extension cord	\$20		= \$ _____
PAVILION – Winery/Brewery (10x10)	\$100	x ___ # of Spaces	= \$ _____
PAVILION – Agricultural (10x10)	\$40	x ___ # of Spaces	= \$ _____
OUTSIDE – Winery/Brewery (10x10)	\$75	x ___ # of Spaces	= \$ _____
OUTSIDE – Agricultural (10x10)	\$30	x ___ # of Spaces	= \$ _____
FOOD VENDORS - OUTSIDE – (20’ space)	\$100	x ___ # of Spaces	= \$ _____
Electricity (30 amp) must bring extension cord	\$30		= \$ _____
			TOTAL DUE \$ _____

Exhibitor Information:

Agricultural Items for Sale: _____
 Company Name/Winery/Brewery: _____ NYS Sales Tax #: _____
 Contact Name: _____
 Address: _____
 City/State/Zip: _____
 Phone: _____ Fax: _____
 Email: _____ Website: _____

Payment Information: (payments are non-refundable)

Pay by Check# _____ *Checks made payable to Jennifer Parmon, Jenn’s Events
 Payment by Credit Card: MC Visa Discover
 Credit Card # _____ Expiration Date: _____
 3 digit Security Code (found on back of card): _____ Zip Code: _____
 Name on Card: _____
 Signature: _____ Date: _____

I have read, understood and agree to abide and comply with Market Rules and Regulations. All information in this application is true and complete. I agree to abide by any applicable local, state and federal laws and regulations. I agree to indemnify and hold harmless the Herkimer County Fairgrounds, Herkimer County Fairgrounds Association, Frankfort Police Department, Jenn’s Events, and its volunteers, employees and staff for any losses or damages however incurred.

Vendor Signature: _____ Date: _____

Please mail completed Registration Form along with copies of Permits/Certificates and Payment to:
Jennifer Parmon, Attn: JENN’S EVENTS; 319 Lansing Street, Herkimer, NY 13350
 Any questions, call/text Jenn at (315)717-7997 or email at jennsplaza@yahoo.com ; Website: www.jennsplaza.net