

SPRING FLING CRAFT FAIR - Saturday, May 12, 2018, 9 am – 3 pm

FALL FESTIVAL CRAFT FAIR - Saturday, October 6, 2018, 9 am – 3 pm

BOTH EVENTS ARE BEING HELD at the HERKIMER COUNTY FAIRGROUNDS; Frankfort, NY

VENDOR SPACES AVAILABLE (set up for all spots will be Saturday morning 7 am – 9 am):

INSIDE – \$45.00 fee. Book a prime indoor space! Each space is 10 x 10. INSIDE is nice so you don't have to worry about the weather. Spots are pre-assigned and shown at set-up. **Electricity and eight-foot tables are available for rent at an additional cost for inside spots ONLY.** Vendors must bring your own extension cords.

PAVILION – \$35.00 fee. Book a prime outdoor space. Each space is 10 x 10. The pavilion outside is nice so you don't have to worry about bringing a tent. Spots are pre-assigned and shown at set-up. Tables are not available to rent for these spots, must bring your own.

OUTSIDE – \$25.00 fee. Book a 10 x 10 space outside on the fairgrounds; outdoor regardless of weather – bring a tent! Vendor must bring everything needed, including tables for outside spots.

- What CANNOT be sold: NO Tobacco, Firearms, Weapons, Alcohol, Offensive, Suggestive/Provocative Items.

FOOD VENDORS – \$50.00 fee. Book a space outside on the fairgrounds; outdoor regardless of weather. Vendor must bring everything needed for set-up. IF Electricity is needed, additional cost is \$1.00 per amp needed (30 amp = \$30; 50 amp = \$50)

- All FOOD Items must be pre-approved and vendor MUST have **Herkimer County** Health Dept Certificate.

Attendees (age 16 and older) will be charged **\$1.00** for admission, however, will receive a **\$1.00 coupon** to use at any vendor booth for the day of the event. At the end of the event, all vendors will be reimbursed for any coupons that were redeemed. (This is to calculate the number of attendees we get.) A copy of this coupon will be provided to all vendors for review. Each vendor will receive two FREE vendor passes for the day.

VENDOR NAME _____

DIRECT SALE COMPANY: _____ HANDCRAFTED/HOMEMADE FLEA MARKET OTHER _____

ADDRESS _____

PHONE # _____ EMAIL ADDRESS: _____

LIST ITEMS on lines below that you will be selling. THIS SPACE MUST BE FILLED OUT!!!

SPECIAL REQUEST or NOTES: _____

By signing and returning this contract, I (as a vendor) agree to comply with all event terms & conditions of event and agree that there will be no change in product/services as described above. Payment must be received with form or through PayPal. Spot will be secured once payment is received. Agreement is non-cancelable by applicant. No refund of payment will be made. Returned payment fee of \$20 will apply if any checks are returned/denied by the bank.

***SIGNATURE _____ DATE _____

FORM OF PAYMENT: MONEY ORDER CHECK # _____ Made payable to "Jennifer Parmon"
 PAYPAL, send to jennsplaza@yahoo.com

	<input type="checkbox"/> MAY 12		<input type="checkbox"/> OCTOBER 6		
FEES: INSIDE	\$45	x ___ # of Spaces	\$45	x ___ # of Spaces	= \$ _____
8' Table	\$10	x ___ # of Tables	\$10	x ___ # of Tables	= \$ _____
Electricity	\$20		\$20		= \$ _____
PAVILION	\$35	x ___ # of Spaces	\$35	x ___ # of Spaces	= \$ _____
OUTSIDE	\$25	x ___ # of Spaces	\$25	x ___ # of Spaces	= \$ _____
FOOD VENDORS	\$50	x ___ # of Spaces	\$50	x ___ # of Spaces	= \$ _____

TOTAL COST \$ _____

PAYPAL is now an option for paying. Log into your PayPal account and choose Pay for Goods and Services. Enter email address of jennsplaza@yahoo.com and the TOTAL COST above.

Please mail completed Registration Form along with Payment (or PayPal payment confirmation) to:

Jennifer Parmon, Attn: JENN'S EVENTS; 319 Lansing Street, Herkimer, NY 13350

Any questions, call/text Jenn at (315)717-7997 or email at jennsplaza@yahoo.com